



**Elk Valley Minor Hockey Association  
Meeting Agenda  
February 13, 2024**

**CALL TO ORDER**

The regular meeting of the Elk Valley Minor Hockey Association was called to order at 6:04pm on February 13, 2024 in Elkford

**ATTENDEES:** Jolene, Stephanie F. Stephanie D. Jenna, Mike, Shawn, Hailey, Tanya, Justine, Christopher, Sarah, Jennifer

**REGRETS SENT:** Amy Speager, Melissa Archambault, Kyle Spence, Ashley Charette

**Guests Present:**

Motion to adopt the Meeting Minutes from January 22<sup>nd</sup>, 2024

Hailey 1st the motion  
Jenna 2nd the motion  
All approved

**BOARD REPORTS**

**PRESIDENT'S REPORT- Stephanie Freiheit**

**Submitted Report:**

**VICE PRESIDENT'S REPORT- Vacant**

**Submitted Report:**

**TREASURER'S REPORT- Tanya Wagner**

**Submitted Report:**

**Current Accounts as of February 7th 2024**

- General: 97581.01
- Gaming: 13519.14
- Three Bonds: 5753.36 each
- Provincial Account: 2011.46

● Profit and Loss Statement for the Year to Date

Elk Valley Minor Hockey Association

Profit and Loss

May 1, 2023 - February 7, 2024

	TOTAL
<b>INCOME</b>	
Debit Reversal	9,214.00
Donation Rec'd	8,360.00
Fundraising	3,780.00
Home Tournament Entry	30,300.00
Home Tournament Gaming Income	3,837.00
Home Tournament Raffle Box	13,942.92
Ice Fee	1,500.00
Name Bars	680.00
Raffle Box 50/50	19,030.90
Raiders Repayment	550.00
Referee Booking Fee	440.00
Registration 2023.2024	82,283.01
Tiering	3,193.00
Tournament Gaming Income	0.00
U11 Dev Team Tournament Fees	6,739.00
U11 Tournament Fees	5,449.09
U11B Tournament Fees	4,115.00
U13 Tournament Fees	10,052.00
U15 Tournament Fees	1,244.00
U18 Tournament Fees	2,092.00
U7 Tournament Fees	5,225.16
U9 Tournament Fees	6,456.74
WK Fee Income	500.00
Year End / Banquet	1,088.00
<b>Total Income</b>	<b>\$220,081.82</b>
<b>GROSS PROFIT</b>	<b>\$220,081.82</b>
<b>EXPENSES</b>	
Accounting professional fees	2,382.50
Advertising	262.61
Bank charges	173.75
BC Hockey	12,569.09
Coaching / Course Reimbursements	288.75
Donation	110.00
Dues and Subscriptions	264.00
EKMHA Fees	3,559.00
Equipment	8,336.10
Evaluator Gifts	800.00
Fundraising & Raffles	2,274.53
Home Tournament Costs	17,191.72
Ice	31,448.20
Insurance	938.00
Office expenses	1,358.63
Referees	8,057.45
Team Refund	2,655.00
Team Tournament Entry	45,350.00

Elk Valley Minor Hockey Association

Profit and Loss

May 1, 2023 - February 7, 2024

	TOTAL
Tiering Tournament Fee	797.02
Year End / Banquet Expenses	3,537.10
Combined Teams	1,089.00
<b>Total Expenses</b>	<b>\$143,422.45</b>
<b>OTHER INCOME</b>	
Interest earned	7.33
<b>Total Other Income</b>	<b>\$7.33</b>
<b>OTHER EXPENSES</b>	
Graduate Scholarships	1,000.00
Home Tournament Gaming Expense	3,074.29
Home Tournament Rafflebox Prize	9,890.00
Mileage	517.54
Name Bar Expense	968.00
Player Development	2,100.00
Rafflebox 50/50 Prize	9,865.00
Refunds 2022/2023 Season	50.00
Registration Refund 2023.2024	2,753.44
<b>Total Other Expenses</b>	<b>\$30,218.27</b>
<b>PROFIT</b>	<b>\$46,448.43</b>

**Reminder that this profit/loss statement will not reflect some of the tournament costs coming up and includes gaming profit from the home tournaments which is not income for the association itself**

**EK REP- Christopher Cherney**

**Report Submitted:**

Operations, Leann: Clarification for U11 teams for HCR upcoming, teams that have tryouts will say Select. BC Hockey wants to differentiate between recreation and select for reporting reasons. Roster sizes most likely increasing to 18 skaters and 2 goalies for a total of 20.

Minor Committee, Lee: No updates

Discipline, Leann: Still seeing major penalties recorded on game sheets without incident reports, reminder for officials to submit reports.

There was an investigation within the District of an illegal player which resulted in a suspension. If a player is not on your HCR then they aren't on your roster, infractions can result in a suspension up to 3 years.

Zone Committee, Justin: Discussed increasing costs, budget will increase for next season. Justin is stepping down for next season. Frank and the Zone Committee will be searching for a replacement, hopefully the new person will be in place for the Spring tryouts.

No Female, Referee or Coach reports

-New Business

Championship (Provincials), first round of playdowns complete. Discussion about sharing information on dates and policies for Provincial Championships and Banner, Managers and Coaches need to be aware that they will need dates available in late January, February and March to accommodate playdown games and Banner weekends.

Discussion on U11 and U13 recreation Banner and how to split the teams for B and C divisions. U11 will have 6 in the B and 5 in the C. U13 Will have 7 in the B and 5 in the C. Decisions were mostly made based on current standings and upcoming league game predictions, ice availability too.

Banner Withdrawal. Policies will be updated for due dates based on the EK monthly meetings in December and January. This information will also need to be shared in the Managers packages.

Discussion about the 2 teams that pulled out of Banner, U15 rec Elk Valley, U13 rec Cranbrook. Teams pulling out of Banner due to competitiveness are understood as acceptable, pulling out because a team has booked a tournament during Banner weekend is not. No fines were handed out. Cranbrook association discussed the question marks at the beginning of the season with their arenas being shutdown, Teams weren't sure what kind of season they were looking at in the early days and were trying to find as many tournaments as possible to keep the kids busy. Cranbrook has a tournament policy that restricts the amount you can participate in but they relaxed on that this year due to the arena situation.

A member brought up the possibility of splitting up the U11 A Competitive division Banner due to clear differences in competitiveness this year. The overall majority voiced that if you declare Competitive then that is where you stay. U11A Banner will not be changed.

Discussed letter from Kimberly asking for 2000 dollars in funds from the EK to help with hosting U15 Tier 4 Provincial Championships. The EK has an account that has the bench staff fines, the fine policy is that any association can apply for funding from that account for various hockey programs. The 2000 dollars was granted to Kimberly although some of the members felt that if you decide to host Provincial Championships then you need to manage those costs/budget yourself without help from the EK. Creston is hosting Tier 4 U18 Championships and has not asked the EK for any funding.

Next Meeting Topics, discussion about any Tier 4 to 3 changes in the EK; the future of the Tier 2 Bucks Program and the Tier 1 EK Avalanche; Tier 1 U13 Cranbrook team still hosted by Cranbrook or turn it into a District team.

Meeting Adjourned, Next Meeting is Monday March 4<sup>th</sup>, 8 pm.

**CROSS ICE COORDINATOR- Jenna Kaus**

**Report Submitted:**

**REFEREE IN CHIEF- Vacant**

**Report Submitted:**

**COACH COORDINATOR- Hailey Gagne**

**Report Submitted:**

**EQUIPMENT MANAGER- Jolene Grace**

**Report Submitted:**

-McAtoms jerseys for the 24/25 season have been ordered. 3 sets of whites. U11 can keep the whites from this season.

-Tim Bits will be open June/July so if we want to order smaller jerseys please let me know.

-quote from Thomas on Jerseys for u13 for 25 jerseys it would be \$2000 with socks. Less jerseys cost less. He also provided a size chart.

**REGISTRAR- Stephanie Doratty**

**Report Submitted:**

**PUBLIC RELATIONS/WILD WEAR- Sarah Wilm**

**Report Submitted:**

**ICE COORDINATOR- Melissa Archambault**

**Report Submitted:**

**RISK MANAGER- Ashley Charette**

**Report Submitted: Nothing to Update**

**SPECIAL EVENTS COORDINATOR- Justine Bowen**

**Report Submitted:**

- registration is open for the female jamboree
- We have approx 15 girls registered so far, hoping for more!
- Have reached out to putters re: lunch, haven't heard back as of yet, will update at meeting if I have

**FUNDRAISING COORDINATOR- Amy Speager**

**Report Submitted:**

**FEMALE COORDINATOR- Vacant**

**Report Submitted:**

**PLAYER DEVELOPMENT- Vacant**

**Report Submitted:**

**Motion to accept Board reports**

**1<sup>st</sup> the motion**

**2<sup>nd</sup> the motion**

**All approved**

**OLD BUSINESS**

1. Bumpers
  - no one got back to Jolene, she will confirm and order (not black)
2. Female Hockey Jamboree- See attachment
  - 16 registered, 5(u7) 6(u9) 3 (u11) 2(u13)
  - Budgeted for food, a few coaches have volunteered to help.
  - Justine will see if out of province players can join
3. Volunteer of the Month
  - in progress, Sarah will share again

4. Year End Banquet
  - majority of teams would like to do their own get together and skip the banquet, unsure of u9 however if the rest do not want a banquet then we will not have one for just U9. Tanya will work on an amount to give teams and they can use tournament funds to supplement the rest.
  - Justine will organize awards and send out an email to all coaches to get the names of the kids for the awards
5. Tryout Evaluators (tabled for next meeting)

## **New Business**

1. TeamLinkt
  - Possibility of using a different platform for registering kids for hockey,
  - Registering through Hockey Canada would be easy but it doesn't link to any apps that we use.
  - Missing the communication piece.
  - TeamLinkt and TeamSnap both link to HCR but BC Hockey blocks the usage of that due to user error.
  - TeamSnap also runs our website so we would have to think of a different plan.
  - There is a new version of Teamsnap which we aren't using, does cost more.
  - Tanya will see what version we will get when we renew at the end of this month. Sounds best to keep Teamsnap for now.
2. U11 Survey Results
  - Tanya had sent out a link with the results
  - One person asked to be contacted, Tanya reached out and a theme is that the ice time isn't fair between U11 and U11 competitive. Tanya will look at the ice costs and make sure to book 2 hours for ice for u11 for all our home games next year.
3. Goalie Development
  - Came out of the survey
  - we would like to help support goalies at all ages.
  - will look at hiring Thomas to come and do a monthly camp or a couple times a year.
  - families would likely want to pay for the coaching themselves, it doesn't have to be funded by the association
4. Logo (Stephanie)
  - Stephanie will reach out Tiffany to get the quote
  - Maybe corporate sponsorship?
5. Female development with fernie - see attachment-Proposal
  - Looking for support for a U11 House Female team that will join the regular EK mixed league
  - The board emphatically supports this.

-Tanya motions that EVMHA supports combining with Fernie minor hockey for a U11 Female team.

-Sarah seconds

- All in favor

6. Fair Play Policy (Chris)

- Columbia Valley has implemented a Fair Play policy for all age groups U7-U18 carded and non carded teams

- Best efforts for fair play and developing each player

- Chris will send a link to share so we can discuss later

7. Reffing

-Tanya suggests that the fees disparity between refs and linesman should be evaluated. I.e. U11 refs only get \$5 more per hour

-Protocol for bench staff within EVMHA to approach refs to support and keep refs safe and confident

-We want to support the refs so that we have more for upcoming seasons

-Try to have more mentorship for the kids

-Try to have more adults available to help

-Try to have more clinics

-Try to have Jerseys and electronic whistles available for if coaches need to step in.

-Jennifer wondered if we could turn on the request option for the refs in Assignr. This allows refs to see all available games and to request to be assigned. It may help Derek with assigning games.

-Tanya motions to order one jersey for each team to have on hand in case of coaches reffing

-Tanya will look around to see what neighboring associations are paying refs to compare

8. Vice President and Female Coordinator Positions

- Stephanie looked into what to do, we can leave the positions vacant until the AGM, if anyone comes forward we can hold a special meeting to vote them in.

9. Policy Handbook- come with ideas for next meeting

-Look for discrepancies, change wording etc. implement any new policies

-come with ideas next meeting.

10. AGM Date/Positions Available: Tuesday May 14<sup>th</sup> in Sparwood 6pm (email causeway bay)

President

1 year remaining on 2 year term- Vice President

Secretary

Ice Coordinator

Half Ice Coordinator

Player Development

Female Development

Events Coordinator

Fundraising Coordinator

Director 2

Director 3

Referee Coordinator

## **ADJOURNMENT**

Meeting adjourned at 7:45 pm by Stephanie Freiheit as President. The next regular meeting will be in March 2024 @ 6:00pm in Sparwood

Minutes Submitted by Jennifer Cherney EVMHA Secretary

Attached: Proposal for U11 Female Team

February 2024

Proposal: Establishment of a U11 Female Hockey Team under FMHA or EVMHA

### **1. Introduction:**

To create a under 11 female hockey team to provide female athletes in the Elk Valley with the opportunity to participate in organized hockey, develop their skills, engage with other female athletes, and foster a love for the sport. This team will cater to girls aged 9-11, aiming to create a supportive and inclusive environment where they can learn grow, and have fun.

FMHA or EVMHA will determine which association will host the female team each year. This proposal will be submitted to both associations as a collaborative effort to bring a female specific team to the Elk Valley.

For the purposes of this proposal, these female players represent females that are eligible for U11 registration in FMHA, EVMHA and First Shift.

PLAYER DIVISION



(2024/2025)

COMMUNITY INTENT

PLAYER	DIVISION (2024/2025)	COMMUNITY		INTENT	
PLAYER #1	1 <sup>st</sup> yr. U11	FERNIE	Current FMHA member	Female team	
PLAYER #2	1 <sup>st</sup> yr. U11	FERNIE	Current FMHA member	Female team	
PLAYER #3	1 <sup>st</sup> yr. U11	FERNIE	Current FMHA member	Female team	
PLAYER #4	1 <sup>st</sup> yr. U11	FERNIE	Current FMHA member	Female team	
Player #5	2 <sup>nd</sup> yr. U11	FERNIE	Current FMHA member	Unknown	
Player #6	2 <sup>nd</sup> yr. U11	FERNIE	Current FMHA member	Unknown	
Player #7	2 <sup>nd</sup> yr. U11	FERNIE	Current FMHA member	Female Team	
Player #8	1 <sup>st</sup> yr. U11	FERNIE	Current FMHA member	Undecided	
Player #9	2 <sup>nd</sup> yr. U11	FERNIE	From First Shift	Unknown	
Player #10	2 <sup>nd</sup> yr. U11	FERNIE	From First Shift	Unknown	
PLAYER #11	1 <sup>st</sup> yr. U11	FERNIE	From First Shift	Female team	
PLAYER #12	2 <sup>nd</sup> yr. U11	FERNIE	From First Shift	Female team	
PLAYER #13	2 <sup>nd</sup> yr. U11	FERNIE	From First Shift	Female team	
PLAYER #14	1 <sup>st</sup> yr. U11	FERNIE	From First	Undecided	

			Shift		
PLAYER #15	1 <sup>st</sup> yr. U13	FERNIE	From First Shift	Female team	Would play down
PLAYER #16	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #17	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #18	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #19	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #20	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #21	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	Female team	
PLAYER #22	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	undecided	
PLAYER #23	1 <sup>st</sup> yr. U11	Elk Valley	Current EVMHA member	undecided	

## 2. Objectives:

In recent years, female registration has increased as much as 20% in some provinces and climbing. With the introduction of Women's professional hockey (PWHL), these numbers will keep increasing. We also know that many females will not play hockey past U13, as there are barriers in place that make it more difficult to continue playing. The objective of this submission of a female specific U11 team, is to actively work against and break those barriers by supporting female specific play.

Provide a platform for young girls to learn and play hockey in a safe and supportive environment. Develop fundamental hockey skills including skating, passing, shooting, and teamwork. Promote physical activity, health, and wellness among participants. Foster a sense of camaraderie, sportsmanship, and teamwork. Prepare players for potential progression to higher levels of hockey as they grow and develop.

### 3. Division/ U11 Structure as according to FMHA policy:

9 to 10 yr. olds – Teams at U11 play in the East Kootenay (EK) League – involving teams from Golden, Invermere, Kimberley, Cranbrook, Creston, Whitefish, Fernie, Sparwood and Elkford. Approximately 8-14 league games will be played per season (half home/half away). Each team is expected to participate in hosting a U11 home tournament annually. Additional exhibition games and away tournaments may be arranged with team / parent agreement – tournaments are at additional expense. These tournaments are to be agreed upon in advance by the majority of families within a team in order to ensure sufficient player participation numbers, and all players are expected to attend whenever possible. These tournaments are usually within the East Kootenay, West Kootenay or Southern Alberta regions.

The U11B team will participate in EK Tiering to determine their best fit for the EK U11 B or C league.

If 25 players or fewer are registered, then one team will be formed. A maximum of 19 players (17 skaters/2 goalies) may be dressed on the bench for a game, therefore a fair method of player rotation must be agreed upon among team parents at the beginning of the season. All players will be fairly rotated in and out of the line-up as required. The manager would oversee implementation of the rotation process. A single Fernie U11 team would play in the A, B or C Division of the EK League based on the outcome of the Tiering Tournament.

There is no official AP player process between teams permitted at the U11 level, as all teams are considered recreational / non-carded. If a team finds themselves short players (12 or less) they may request “recreational relief” from U11 players from the other Fernie team. See EKMHA website / forms. This requires a minimum of 72 hrs advance notice.

### 4. Coach and Bench Staff Selection as according to FMHA Policy

Teams cannot operate without sufficient volunteer coaches, managers and safety people. All bench staff positions are non-paid / volunteer positions. All volunteers must submit an application through the FMHA website, which indicates their volunteer preferences and qualifications. Late applications may not be considered if positions have already been filled. All volunteers must meet all Hockey Canada / BC Hockey requirements by the required deadlines in order to be added to, or remain on, the team roster.

Criminal Record Checks and Respect in Sport Leaders course must be completed before a volunteer can begin to work with a team.

Coaches are selected by a subcommittee of the Player Development Coordinator, Coach Coordinator and other applicable qualified board members or external consultants if required. The FMHA Board must approve all coach appointments.

Consideration is given to qualifications, past FMHA experience and feedback, schedule availability and commitment. Assignment of assistant coaches may be partially determined by which players are on a given team, as this influences who are available to support that team. A coach may only be the designated “head coach” for one team but may serve as an assistant on additional teams.

In the rare case of a non-parent/ independent head coach appointment, consideration by the affected team may be given for the families to share the cost of reimbursing the coach for

expenses incurred in travel to tournaments/games. Parents must agree to this by vote at a team meeting at season start up. Expenses may only be reimbursed as per the Fundraising / Team Expense guidelines. As a non-profit volunteer organization, FMHA does not support paying coaches to coach our regular teams. FMHA will work to use our designated development funds to occasionally bring in paid experts to provide special development opportunities to a range of players, coaches, or officials.

Managers are appointed based on volunteer applications, past managerial experience and willingness to commit to the job for the season. 1 manager is required per team.

Safety people (HCSP) are appointed based on volunteer applications, safety and first aid experience, and willingness to commit to the job for the season. 2 safety people are recommended per team. At U13 and older, the HCSP will be expected to be on the bench at games, in order to ensure appropriate focused attention to any injury or safety situations. Although a coach or assistant coach or manager may also hold safety person qualifications, it is preferable to FMH to have the roles separated to different individuals on a team roster.

#### 5. Equipment and Resources:

Equipment: The team will ensure that all players have access to necessary hockey equipment including skates, helmets, sticks, and protective gear. Will offer access to local resources if there are financial barriers.

Facilities: We will secure appropriate ice times within the three Elk Valley communities and be on a rotational basis.

Financial Support: Efforts will be made to secure funding or sponsorship through FMHA tournament and sponsorship policy and regulations.

#### 6. Player Development:

Player development will be in accordance with the BC Hockey and Hockey Canada player pathway development while adhering to local association player development policy and procedures.

Skill Development: Emphasis will be placed on individual skill development, with structured drills and exercises tailored to the needs of young players creating an inclusive and safe environment for the players to learn and grow.

Player Progression: Coaches will monitor players' progress and provide feedback to support their development and growth as hockey players.

Fun and Engagement: Activities will be designed to keep players engaged and motivated, ensuring a positive and enjoyable experience for all participants.

#### 7. Conclusion:

Establishing an Under 11 Female Hockey Team in the East Kootenays will provide young girls with a valuable opportunity to learn, grow, and develop both athletically and personally. By creating a supportive and inclusive environment, we aim to instill a lifelong love for the sport of hockey while promoting important values such as teamwork, sportsmanship, and physical fitness.

This initiative will have a positive impact on the lives of young girls in our community and contribute to the growth and development of female hockey at the grassroots level.

Thank you for considering this proposal.  
Samantha Snell  
FMHA Female Development Coordinator  
250-531-2221