



Attendees

executive@evmha.ca

Kyle, Sarah, Jenn S, Melissa, Shawn, Amy, Sky, Jenna, Mike, Chris, Stephanie F and D, Tanya, Jennifer, Justine, Kyle

Regrets: Jolene, Hailey, Ashley

Call to Order

The regular meeting of the EVMHA was called to order at 6:03 pm on May 28, 2023 in Sparwood.

Overview

- Motion to adopt the Meeting Minutes from April 23, 2023

First- Justine

Second- Sarah

All Approved- Yes

- BOARD REPORTS:

- PRESIDENT'S REPORT- Stephanie Freiheit

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- VICE PRESIDENT'S REPORT- Sky Johnston

- We have our own domain. evmha.ca It is currently being forwarded to <https://elkvalleyminorhockeyassociation.teamsnapsites.com>

- Google Workspace is active. I have set up email addresses for every position. I have also set up two groups.

- EVMHA Executive: executive@evmha.ca This will go to all board members

- EVMHA Signing Authority: signing@evmha.ca This will go to the President, Vice-President, Treasurer, and Registrar.

- The following board members have signed in to their @evmha.ca addresses.

- Christopher Cherney: ekrep@evmha.ca

- Stephanie Freiheit: president@evmha.ca



Edit with the Docs app

Make tweaks, leave comments, and share with others to edit at the same time.

[1](#)

vice-president@evmha.ca

[1.ca](#)

NO THANKS

GET THE APP

ordinator@gmail.com emails to

- I created a Google calendar event for this AGM which has an automated agenda creation script. Hope to test the remote access capability before the June meeting.
- I will be transferring documents to our Google Workspace storage and creating folders for every board member.
- I will make myself available after the meeting to help setup accounts.

● **TREASURER'S REPORT- Tanya Wagner**

Profit and Loss

April 21 - May 23, 2023

	Total
INCOME	
Female Ice Fee Income	126.14
Registration 2023/2024	15,319.49
Year End / Banquet	798.00
Total Income	16,243.63
GROSS PROFIT	16,243.63
EXPENSES	
Bank charges	3.75
Coaching / Course Reimbursements	288.75
Dues and Subscriptions	264.00
EKMHA Fees	3,569.00
Office expenses	24.64
Spanwood Ice	1,119.55
Team Profit - Reimbursement	1,609.99
Year End / Banquet Expenses	3,537.10
Total Expenses	10,406.78
OTHER INCOME	
Interest earned	0.50
Total Other Income	0.50
OTHER EXPENSES	
Refunds 2022/2023 Season	50.00
Total Other Expenses	50.00
PROFIT	\$5,787.35

○ **Current Balance of Accounts as of May 23rd, 2023**

General: 65296.77

Gaming: 4855.59

Three Bonds: 5510.88 each

○ **Banquet**

Year-End Banquet and Awards cost the association \$1035.10.

■ Food Costs: \$2733.10

■ Rental: \$214.73

■ Awards: \$589.27

○ **Budget Approval (Old Business)**

■ Shared Google Sheet and will bring printouts for proposed budget with increased registration (link:

<https://docs.google.com/spreadsheets/d/1x0-1Qibed-MW0k5-7E51-0kM104>

<https://docs.google.com/spreadsheets/d/1nUJQjnodzINWOn5c/E5L6KNJU1XgptGzIHvvChdL6w0A/edit?usp=sharing>

- Numbers based on possible registration and costs similar to this year with extra budgeted. Will need to work on keeping costs lower than projected to attempt to avoid a deficit this year (equipment, dues/subscriptions/office expenses)
- Motion to approve budget as presented

- **EK REP- Christopher Cherney**

- East Kootenay May Meeting and AGM was May 13th

AGM

President reported membership from previous season on 1394, up from 1260. U13 and up rep teams played with West Kootenay, positive feedback from teams involved and from West Kootenay too. 2 female teams that went to Alberta to the RMFHL had positive feedback. Only 2 U18 teams, Creston and Windermere, improvement is needed to build U18 teams in the East Kootenay and for recreation.

Treasurers report, payment of fees required for AGM to vote for the executive, Elk Valley was good. \$6500 from East Kootenay associations for bench fines, Elk Valley paid \$1500 last season. Some of the Bench Fine money can be used by associations for hockey programs, approximately 2700, they just need to apply to the East Kootenay.

Election held, no changes

Old Business: East Kootenay is now a registered society, it had lapsed at some point in the past, they are now currently called East Kootenay District Minor Hockey. AA teams can apply for gaming licenses for fundraising now. League Scheduling contact is the East Kootenay Secretary, Stephanie Delany, Exhibition game scheduling is Leann Smith.

No New Business

May Meeting

Discussion of recreation relief players, Association presidents can contact Leann.

Reminder that CRC and Respect in Sports are required before anybody steps on the ice, December 15th deadline. Coach 1 & 2 deadline December 15th too.

Minor Committee meeting is June 9th

Ref position on East Kootenay is open

Zone Program. Should hear about Zone teams getting into SCAL soon. Big discussion about the Zone Committee and how the committee fell apart last season. Involvement is needed from the associations, we need to choose someone for this by June 30th, it doesn't need to be a board member.

Tiering discussion, any feedback from us will be needed for the September East Kootenay meeting.

Next Meeting is August 26th in Cranbrook, same weekend as Zone tryouts.

- **CROSS ICE COORDINATOR- Jenna Kaus**

- We were not granted the First Shift program for next season. We have been placed on a waiting list. Fernie, however, was offered to host a Fall program. The last time I talked to Lisa, she said they are still working on the details to determine if they will run the program. They were hoping to get a winter program. Lisa and I

discussed different options for our applications next year, which include applying together for the program or Fernie endorsing our application.

- Teck printed the advertising brochures for the Ready Set Learn programs. Kyle and I attended the Ready Set Learn program in Sparwood, and Stephanie and I attended the Ready Set Learn program. We had great conversations with parents about our programs, especially the Initiation program. In the future, it would be better to have a local representative at each community and something to attract people to the table (stickers, foam pucks etc.).

- **COACH COORDINATOR- Hailey Gagne**

- Nothing to update

- **EQUIPMENT MANAGER- Jolene Grace**

- Nothing to update

- **REGISTRAR- Stephanie Doratty**

- As for registration, we have 67 completed registrations so far. I will provide an update at the meeting, including a breakdown of age groups.

- **PUBLIC RELATIONS/WILD WEAR- Sarah Wilm**

- Nothing to report

- **ICE COORDINATOR- Melissa Archambault**

- None submitted

- **RISK MANAGER- Ashley Charette**

- None submitted

- **SPECIAL EVENTS COORDINATOR- Justine Bowen**

- Banquet went off without a hitch, Thank you to everyone for helping out!

- Do we want to make changes to it for next year?

- Continue to have 2 separate?

- change the format?

- move outside?

- have an afternoon where teams can come and have an association run bbq rather than pizza?

- Would like some board input.

- **FUNDRAISING COORDINATOR- Amy Speager**

- Nothing to update

- **FEMALE COORDINATOR- Sky Johnston**

- Rocky Mountain Female Hockey League (RMFHL) AGM is Tuesday May 30th.

- **PLAYER DEVELOPMENT- Jenn Stevens**

- None submitted

Motion To Accept Report

First- Melissa

Second- Shawn

All in Favor

- OLD BUSINESS:

1. EVMHA Zone Rep

Chris explains that its chance for EVMHA to have our voice heard on the Zone teams and to spread information about the Zone Committee. Stephanie asked if we don't have anyone interested what happens? Chris mentioned he will share the information so that doesn't get lost. Will put a call out on FB to see if anyone is interested. You do not have to have a child in hockey. Chris will put together a blurb for Sarah to post and

Stephanie will include a slide in the Coaches smoker

2. Risk Manager Inspection
Stephanie will reach out to Ashley to complete.
3. Feedback Survey
Jenna has uploaded the survey results to the drive, I will add to the bottom of these minutes.
Board discussion on making the length of the season more clear since it goes until Apr.
now.
Advertise a bit better.
Put up a poster (Justine will make one to put in Public Spaces)
Work on evaluator forms as they are not simplified- Jenn S. will look for a better one for us to use. Try to be more organized well ahead of time.
Coaching-
U15-
Format of Banner- Chris will bring back comments about the banner to EK ie. younger refs not able
3 people would like to be contacted and Tanya, Jenna and Stephanie will reach out to those
Tanya will offer the the coaches feedback for the team they coached, this will also be shared with Coach Coordinator
Will do it again- strive to improve the 4.07 score
4. Elkford Ref Room
- Keep on Old Business, Stephanie will reach out to Justin at DOE, ask who has access to the ref room, if we are paying a lease for it, it should only be used for EVMHA/Fernie Refs.
5. Scholarships
- Base on applicants and requirements: Carson Tennant, Brock Smith
- Neither Fernie applicants played for EVMHA therefore did not qualify
6. 2023-2024 Budget (see Google Sheet link)
- Add to New Business about the spring ice to make it worth while. Melissa will talk to the DOS about whether the spring ice was worth it or not.
- Motion to Approve the budget: Tanya
- First Jennifer
- Second Jenna
- All in favor
7. Ref Coordinator Position
- FMH has taken it on and the previous coordinator will help train anyone who is interested.
- Sky pointed out that the Ref Coordinator is actually supposed to be the Disciplinary Committee Chair, but the President can be the alternate so we can keep the bylaw the same for now.
- Stephanie will email FMH and see where they are on the posting of the position
8. Discussions with FMH-

- Tanya and Stephanie met with FMH and they wanted to know numbers which were given based upon last years numbers
 - Fees will be matched if their new board agrees
 - Potentially doing earlybird registration
 - They stated the U11 teams could potentially have 3 teams and wondered if we could combine U11 Dev teams, times could be tricky to get an Elkford player to Fernie on time for practices
 - U13 and U15 teams, was discussed and it was discussed that they wanted to go back to alternating each year, another discussion suggested that the association who holds the most players would hold the team.
 - Talk about a tryout committee from both associations, share evaluators so that it may be a bit less biased. Very hard in small towns to have completely unbiased evaluators.
 - Hopefully the committee will come up with recommendations on who should be evaluators and the standards they should hold.
9. Discussion with EKMHA regarding players playing out of geographical area/next level up.
- Sky is wondering about set policy
 - Christopher will ask President of EK about higher level of hockey and leaving for those teams?
10. Possible parent information session and Facebook Poll
- Discuss having a parent information session night so parents can ask questions
 - Could run it as us sharing more information - Town Hall have questions put in a head of time, could do it virtually to attract people,
 - Amy suggested the document that Tiffany sent out last years for managers etc should be sent out earlier to help volunteers
 - Poll put out to association to see if they are interested in a meeting?
 - Sky will spearhead this!
11. Windup Banquet- Board Input
- Pizza was really expensive
 - Is it feasible to do one banquet?
 - Capacity of Elkford Hall?
 - Poll to see if members are interested to do it anymore?
 - Good discussion on it, and maybe midseason to see who is interested in the team banquets
 - Total cost of Banquet without collecting Fees would be \$3500

- New Business:

1. Email

- Stephanie rec'd an email from Harmony Lloyd wanting to know what program will be offered at U11?
- FYI- Cranbrook U11 Development will be playing in SCAHL? Chris will ask EK President

2.1 D

- Stephanie rc'd a FB message- new players never played, parent asking if child can play down since they have never played before. We can look into the rules with EK and fill out the form for Leanne to look at, wouldn't be carried through until the season starts and the child is evaluated.
- Register for the age group they should be in and it can be refunded if needed

3. Gaming and Tournaments (Tanya)

- Gaming account needs to be tracked differently - tournament prize reimbursements must come from the money that is brought in so the money doesn't go into the gaming account and then back out or prize money paid out must be tracked and then the gaming money brought in must go into the general account to keep the balances even. -Should we put together a clear gaming/tournament policy- all agreed.

4. Update on Registration (Stephanie D)

- 77 players
- Initiation- 2
- U7- 6
- U9-13
- U11- 20
- U13-20
- U15-12
- U18- 4
- Discussion about Teamsnap and HCR which is better? And cost effective.

5. Fines

- Stephanie clarified the fines with EK, what the details are.
- Stephanie is looking into it and investigating the reasons behind the fines. If the qualifications aren't in the HCR by Dec. 15, we were fined
- CRC and Respect in Sport will be required to be done before they step on the ice moving forward as per BC Hockey
- Melissa suggests a link/ email of exactly what each volunteer needs
- Will work on making sure all requirements are met
- Working on the volunteer sign up sheet
- Sarah will advertise to encourage anyone interested in volunteering to reach out
- Can apply for some of the money back to put into programming for our association

Adjournment @ 7:42pm

Next Meeting TBA in Elkford