



**Elk Valley Minor Hockey Association
General Meeting Agenda
September 22nd, 2022**

CALL TO ORDER

The regular meeting of the Elk Valley Minor Hockey Association was called to order at 6:34 pm on Sept. 22, 2022 via Zoom

ATTENDEES: Jason Lui, Crystal Tennant, Jillian Doey, Tiffany Rybachuk, Jenna Kaus, Jeff Cytko, Jeff Pryhitko, Stephanie Freiheit, Jennifer Cherney, Nikole Sharpe, Jenn Attorp, Sky Johnston, Shawn Speager, Melissa Archambault, Tanya Ward

REGRETS SENT: Stephanie Doratty, Jen Stevens, Justine Bowen

Guests Present:

Motion to adopt the Meeting Minutes.
Stephanie F. the motion
the motion. Jenna Kaus
All approved

BOARD REPORTS

PRESIDENT'S REPORT- TIFFANY RYBACHUK

Submitted Report:

VICE PRESIDENT'S REPORT- Crystal Tennant

Submitted Report: Nothing to Update

**TREASURER'S REPORT- Tanya Wagner
Report Submitted:**

Gaming Account			
Balance on Hand: 07/21/2022			\$ 5,112.29
Deposits			
Credit Interest			0.04
TOTAL DEPOSITS			\$ 0.04
EXPENSES			
Bank Fees			3.75
TOTAL EXPENSES			\$ 3.75
Balance on Hand:			\$ 5,108.58

Elk Valley Minor Hockey September Report			
Balance on Hand: 08/12/2022			\$ 93,593.89
Deposits			
TeamSnap Registration			6045.28
Etransfer Registration			1,115.00
Carolla Grant (DOS)			1,414.00
Interest			0.79
Sport BC Registration			150.00
BC Hockey			82.50
Total Income			\$ 8,807.57
EXPENSES			
Goalie Equipment			1,326.82
Quickbooks			24.64
Memorial Jersey/Books			56.40
Sparwood Chamber Room Rental			21.00
Ice Payment 2021/22			386.07
Accountant Fees 2020/21 Season			2,362.50

Socks			1,716.75
Pinnies			4,159.68
TOTAL EXPENSES			\$ 10,053.86
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Balance on Hand 09/10/2022:			\$ 92,347.60
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Raiders U15			
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Balance on Hand: 08/12/2022			\$ 4,639.38
DEPOSITS			
Credit Interest			0.99
TOTAL DEPOSITS			\$ 0.99
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EXPENSES			
TOTAL EXPENSES			\$ -
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Balance on Hand 09/19/2022:			\$ 4,640.37

Accountant Update:

Aneta is going through the accounts for the 2021/22 season and reconciling the transactions - all have been categorized in Quickbooks and she is working through each month. The general account is up to date but there are some issues that we are trying to work out. Finished the 2021/22 season.

Team Financial Tracking:

Jenna has been working through the team manager manual and I have created a shared financial tracking form for all managers to have access to for their team to avoid any confusion going forward. While there are team accounts when there are more than one team at the level it doesn't work for tracking things.

Managers need to input the fees owed for tournaments/name bars and I will enter any etransfers received. To keep things as clean as possible, it would be preferred to use one type of payment across the board - etransfer is probably the best option as we don't lose any money to the administration fee.

When the bench staff meets in October I can go over the form with them if needed. I have also created a sheet on "How To"

Donation (Raiders):

Waiting to see if the accountant finds anything that needs to be moved into U15 before writing the cheques to: Elkford Bike Park, Toys for Tots, Emily Bryden. Should be done ASAP and will leave a balance of 2000 in the U15 account.

EK REP- Jeff Pryhitko

Report Submitted: None Submitted

CROSS ICE COORDINATOR- Jenna Kaus

Report Submitted:

- I have reached out to the Crowsnest Pass and Fernie Minor Hockey to start planning a scheduling meeting for the U7 and U9 Exhibition games. I have been in contact with Fernie, but I am still waiting to hear back from Crowsnest.

REFEREE IN CHIEF- Vacant

Report Submitted:

COACH COORDINATOR- JEFF CYTKO

Report Submitted:

EQUIPMENT MANAGER- Sky Johnston

Report Submitted: None Submitted

REGISTRAR- Stephanie Doratty

Report Submitted:

- Will update on numbers at meeting
- Would like to update on U7/U9 survey on combined Tourney.

PUBLIC RELATIONS/WILD WEAR- Jillian Doey

Report Submitted: Nothing to Update

ICE COORDINATOR- Melissa Archambault

Report Submitted:

RISK MANAGER- Jenn Attorp

Report Submitted: None Submitted

SPECIAL EVENTS COORDINATOR- Justine Bowen

Report Submitted: Nothing to Update

FUNDRAISING COORDINATOR- Stephanie Frieheit

Report Submitted: None Submitted

FEMALE COORDINATOR- Jason Lui

Report Submitted:

- 1-fernie, 1-elkford, 1-sparwood female new to association signed up for skills and drills
- BC Hockey approval for EVMHA U15 to play in RMFHL
- September 20, 2022 - Team Declarations COMPLETE

September 27, 2022 - Tiering Ice due to Schedulers (Julie Feragen & Carrie Penner) - **Jason / Jolene / Melissa - Outstanding**

October 8-9, 2022 - Sign up for 2022 World Girls' Ice Hockey Weekend Event completed. Need to plan an event - Possible exhibition game?

- October 14 – October 30, 2022 - Tiering Round (3 weekends) for U15 *****RMFHL discussion on floating schedule based on results *****

October 17, 2022 - 1st Half Ice due to Schedulers (Julie Feragen & Carrie Penner) - **Outstanding**

November 4 – 6, 2022 – Blackout Weekend U15

November 11 – December 18, 2022 – 1st Half of Regular Season – U13 & U15 (6 Weekends)

Dec 19 to 5 - Christmas Break - No Games Scheduled

- Planning of Feb 2023 Female Hosting tournament ongoing

PLAYER DEVELOPMENT- Vacant

Report Submitted:

Motion to accept Board reports.

1st the motion – Stephanie F.

2nd the motion- T

All approved

OLD BUSINESS

1. Policies
 - are all up to date Jenna has been working on them, part of Bylaws are done, will work on them over the season

- Tanya would like an excel doc filled out for all managers, enter the fees that are needed ie. Name bars, tournies, then Tanya can receive etransfers and it will show the team balances and who paid what. Both manager and Tanya will have access to update the form.

- Jenna will continue to work on the policies and bylaws and email the changes out

2. Discussion on what we can do for girls U9-U11 and we are throwing ideas around and will bring back to the table so we do not lose any players.

- Female Skills and Drills will run 12 weeks Mondays 730-8:30, 17 registered.

3. Bench Staff Meeting (Coaches Smoker): Oct. 16th via Zoom 6:30

4. U7/U9 Combined Tourney (Jenna)

- Many in favor, a few still not on board, Jenna thinks we should try it and see how it goes, one comment was the ice turn around and changeroom was hectic. 85% agree to try in the survey. Stephanie F. motions to have a U7/U9 combined tournament. Jenna seconds. All in Favor.

5. Grass Roots Grant: \$1000 received which needs to be decided as to how it is going to be spent. Renee gave the following information but I would prefer to make a decision together. They have some suggestions below.

- The spending is at your discretion, for any operational expense that you deem most necessary. Ideas might include the purchase of ice time for a try-it program, goalie equipment, a new laptop for administration, or perhaps online training for your Board or staff in Equity/Diversity/Inclusion. *The choice is yours to make, as you are in the best position to know where the funds will help most within your Association this year.*
- Keep track of what you spend the grant proceeds on. We will be asking for a summary of how the funds were utilized in our year-end membership survey. Plus, we love to tell positive stories, and we would like to highlight some of the great ideas that MHA's come up with for these funds.
- Was discussed about buying a new laptop since the one Teck Donated doesn't stay charged and disconnects from the internet a lot. Tanya has a laptop that she would like to donate to EVMHA
- Tanya suggested getting something for the female skills and drills program to keep it exciting for the new girls.
- Will think of some more ideas.

New Business

1. Tiering

-majority if not all teams have all split A and B so there will be no need to have a tiering tournament all As will play As and Bs play Bs. Many leagues will consider joining West Kootenays since the teams are limited in numbers. It does cost \$100 to join the league, EK will pay for that. Looks like only U15 Raiders would fall into W.K. There is a scheduling meeting tomorrow for WK teams.

2. Deadline for Initiation

- More kids have signed up, now there are 6 for Elkford, however there are no volunteers. In Sparwood there is 1 coach so far.

3. Rostering

- Talking about dual rosters etc. some people feel we don't want to entertain dual roster rather AP. Stephanie asked if a player is AP's are only when need be. They need to play for their main team and they cannot miss league games to play for the other team. Discussion that players are only able to AP to a higher-level team. It was discussed that there will be no dual rosters this year. AP will be allowed.

4. U13/U15/U18

- Still waiting for Bucks at U15 to send out their final roster so we still don't have numbers, same as U18, and U13 Raiders

5. Accommodations this season

- There are no accommodations in Fernie because of the pipeline and the hotels are all booked up and it will be a struggle.

6. Picture Night

- Oct. 19th in Sparwood
- Justine will organize and sanction

7. Timeclock tutorials

- Reach out to teams and ask for parents to run the timeclock because every parent should know how. Then parents don't have an excuse to not volunteer, will add to list for coaches smoker.

8. Evaluators

- Buy gift cards for evaluators

9. Coach/player/volunteers of the month

- Buy gift cards for kids and coaches and volunteers,
- Jennifer motions to enter all names each month and draw
- Discussion of what to give. Will ask Michelle at the arena for small coupons for icecream or candy bags from the arena concession for 25 weeks. Jillian will talk to her. Do kids once a year and volunteers once a month. Motion \$5 for once a week for kids, \$10 Tims Cards once a month for volunteers. Get permission from parents to post on FB.

10. Tablets

- Should get 2 more tablets for teams to use for game sheets
- Discussion about wifi because that is a barrier for using the tablets
- Motion for 2 new tablets. No one in favour. Motion not passed.

11. First aid kits

- Jennifer motions to spend \$2000 on first aid kits, 2 for each team with 2 extra (12 in total) . Melissa and Crystal second. All in Favor. Stephanie F. will source and purchase.

12. U7/U9 Scheduling Meeting Date

- TBD- Jenna will find out when

13. Dressing Room Policy

- Need to implement dressing room policy
- 2 deep method
- Rules for clothing in the changeroom. "bathing suit appropriate wear"
- Will work on it and come back with changes for the next meeting

AGENDA FOR NEXT MEETING

ADJOURNMENT

Tiffany will email with dates as an option for next meeting.

Meeting adjourned at pm by Tiffany Rybachuk as President. The next regular meeting will be TBA @ 6:30pm.

Minutes Submitted by Jennifer, Secretary

X DocuSigned by:
Tiffany Rybachuk
FAE2C42D9D334EC...
Tiffany Rybachuk
EVMHA President

X DocuSigned by:
Crystal Tennant
1DA608DB8EAC4B1...
Crystal Tennant
EVMHA Vice President
