

2021 Elk Valley Minor Hockey Annual General Meeting

Tuesday June 22nd, 2021 @ 6:30PM

Hosted virtually on Zoom



Join Zoom Meeting:

Meeting ID: 847 0717 5284

Password: AGM2021

Agenda

Attendees: Stephanie Freiheit, Jeff Cytko, Jenna Kaus, Karla Chatterson, Sarah Corkle, Dawn Weatherbee, Jeff Pryhitko, Jill Doey, Tamarra Pryhitko, Andy MacIntyre, Crystal Tennant, Kristy Cytko, Jenn Stevens, Lee Wilm, Thomas Skelton, Jennifer Cherney, Tiffany Rybachuk,

6:30pm Call to order (6:43pm)

- 6:35PM
1. Welcome
 2. Acceptance of 2021 AGM agenda
 - all accepted
 3. Approval of 2020 AGM minutes
 4. President Report- See Attachment pg. 4
 5. Registrar Report- See Attachment pg. 5
 6. Treasurer report
 4. Election of Executive Members:

Vice President (2 years) Andy McIntyre has been nominated and declines gratefully. Crystal Tennant is nominated for VP and accepts. No other interest.

Treasurer (2) Tamarra will stay. No other interest.

Registrar (2) Karla will stay. No other interest.

Risk Manager (2) Robyn will stay. No other interest.

East Kootenay Rep (2 years) Jeff Pryhitko will stay. No other interest

Referee Coordinator (2 years) Lyle Hannan will stay. No other interest.

Referee-in-Chief (2 years) – VACANT- No interest.

Coach Coordinator (2 years) Jeff Cytko will stay. No other interest.

Fundraising Coordinator (2 years) Dawn will step down. Thank you for your service. No interest.
VACANT

Player Development Coordinator (2 years) Andy McIntyre and Jenn Stevens have been nominated. Tiffany holds a poll. Andy wins the poll. Andy accepts the position.

Public Relations/Wild Wear (2 years) Jillian will stay. No other interest.

Equipment Manager (2 years) Sarah Corkle will stay. No other interest.

Director 1 (2 years) Lee steps down, thank you for your service. Nikole Sharpe nominated and accepts.

Director 2 (1 years) Stephanie Freiheit nominated and accepts.

Director 3 (all 2 year terms) Thomas steps down, thank you for your service. No other interest.

5. Introduction of 2021 Board

Tiffany Rybachuk- President

Crystal Tennant- V.P

Jennifer Cherney- Secretary

Tamarra Pryhitko- Treasurer

Kristy Cytko- Ice Coordinator

Jeff Pryhitko- EK Rep

Jeff Cytko- Coach Coordinator

Lyle Hannan- Referee Coordinator

Andy McIntyre- Player Development

Stevens- Female Development

Karla Chattersson- Registrar

Justine Bowen- Events Coordinator

Jillian Doey- Public Relations/Wild Wear

Jenna Kaus- Half Ice Coordinator

Risk Manager- Robyn Hucik

Equipment Manager- Sarah Corkle

Nikole Sharpe- Director 1

Stephanie Freiheit- Director 2

6. Recognition of 2020 Board

- Thank you to all the 2020 EVMHA board members and a special thanks to members not returning- Dwight, Dawn, Lee, and Thomas for your service on the EVMHA board.

7. Motion to amend Bylaws: Bylaw:1 Section 1 d – i. Bylaw: 2 Section 1 a), 2 & 5. Bylaw 3 Section 1 & 3. Bylaw 4 Section 1, 3 & 4. Bylaw 5 Section 1-17. Bylaw 6 Section 1-16. (See attachment page 6)

-Jennifer and Dawn motion to change bylaws. Crystal and Jillian second. All in favor.

8. Adjourn

Attachment #1

Presidents Report 2020/2021 Season

This season was a difficult one to say the least. We saw a decrease in numbers as an Association, a factor to the decrease was due to COVID-19. But we were fortunate that the kids were able to continue to practice all season long and to have a bit of an extended Spring season to keep them busy.

In past seasons our female players have been able to play on both mixed and the female team, but due to restrictions our females were only able to participate on one team this season. With the BC/ViaSport 4 Phase plan we hope to be able to continue to support our female players in playing on both the mixed and female team(s). This season we have 19 females from varying age divisions interested in playing on the female team.

With COVID-19 came several revisions of our COVID-19 Safety Plan, we saw the cancellation of many season activities including games, tournaments and our annual Hugh Twa event and Carolla Day. These two events are to celebrate two past community volunteers of EVMHA. We plan to continue with these events for the 2021/2022 season.

I think I can speak for everyone when I say we missed the games, we missed watching our children practice and play games, we missed the tournaments, we missed making those hockey family memories this season.

On behalf of the Elk Valley Minor Hockey Association, we would like to thank everyone for sticking with us, for your patience and understanding this past season. Thank you to the board members for your support this past season!

Tiffany Rybachuk, President on behalf of the

Elk Valley Minor Hockey Association

Attachment #2

2020/2021 Registration Numbers

Girls	9
Elkford Initiation	4
Sparwood Initiation	14
U7 – Elkford	10
U7 – Sparwood	20
U9 – Elkford	12
U9 – Sparwood	22
U11	30
U13	24
U15	10
U18	3

2021/2022 Registration Numbers

Girls	4 registered just to girls' team (18 girls from various divisions interested in playing on girls team)
Elkford Initiation	2
Sparwood Initiation	8
U7 – Elkford	7
U7 – Sparwood	15
U9 – Elkford	12
U9 – Sparwood	25
U11	27 (19 Sparwood/8 Elkford)
U13	19
U15	18
U18	2

Attachment #3 Proposed By Law Changes

BYLAW: 1

PARAGRAPH: 1 d - i

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

By-Law One- Interpretation

1. In these bylaws, unless the context otherwise requires:

- a) "Executives" are equivalent, interchangeable and refer to the board of directors of the society
- b) "Director" means a person elected or appointed to serve on the board of directors pursuant to these bylaws
- c) "Society Act" means the Society Act of the Province of British Columbia from time to time in force and all amendment to it
- d) CHA means Canadian Hockey Association; BCAHA means British Columbia Amateur Hockey Association; EKMHA means East Kootenay Minor Hockey Association; EVMHA means Elk Valley Minor Hockey Association
- e) The terms "the society", "the Association" and "EVMHA" are equivalent;
- f) The term "rep" refers to a team, which has been selected by qualified evaluators to represent the EVMHA at a higher level of competition, i.e. Provincial Championships
- g) "Registered address" of a member means the Member's address as recorded in the register of members in the Province of British Columbia
- h) "Special Resolution" means:
 - A resolution 75 % of the members voting.
 - i. Of which the notice that the bylaws provide, and not being less than 14 days notice passed in a general meeting by the majority of not less than, specifying the intention to propose the resolution as a special resolution has been given, or

- ii. If every member entitled to vote at the meeting agrees, at a meeting of which less than 14 days notice has been given.

i) "Ordinary resolution" means

i. A resolution passed in a general meeting by the Members of the Association by a simple majority (i.e. 50%+1) of the vote cast in person

ii. The definitions in the Society Act on the date these bylaws become effective apply to these bylaws.

PROPOSED CHANGE

By-Law One- Interpretation

1. a) "Executives" are equivalent, interchangeable and refer to the board of directors of the society
- b) "Director" means a person elected or appointed to serve on the board of directors pursuant to these bylaws
- c) "Society Act" means the Society Act of the Province of British Columbia from time to time in force and all amendment to it
- d) ~~CHA means Canadian Hockey Association; BCAHA means British Columbia Amateur Hockey Association; EKMHA means East Kootenay Minor Hockey Association; EVMHA means Elk Valley Minor Hockey Association.~~
- f) The term "rep" refers to a team, which has been selected by qualified evaluators to represent the EVMHA at a higher level of competition, i.e. Provincial Championships
- g) "Registered Address" of a member means the Member's address as defined by Hockey Canada Regulations (i.e. C.3)
- h) Membership means all people as defined in Bylaw 2.
- i) Term of membership means fiscal year end or end of board term.
- j) "Special Resolution" means a resolution which requires 75% of the voting members to pass.
 - i. Of which the notice that the bylaws provide, not being less than 14 days' notice passed in a general meeting by the majority of not less than, specifying the intention to propose the resolution as a special resolution has been given, or
- k) "Ordinary resolution" means

i) A resolution passed in a general meeting by the Members of the Association by a simple majority (i.e. 50% + 1) of the votes cast in person.

ii) The definitions in the Society Act on the date these bylaws come effective apply to these bylaws.

BYLAW: 2

PARAGRAPH:

1 a) 2. 5.

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

Bylaw Two- Membership

1. The following persons are members of the Society:
 - a) All parents (both mother & father), and legal guardians of registered players of minor hockey age only, who have paid the required membership/registration fees. This shall include parents and legal guardians who become coaches, managers, trainers, referees and executive members. Any person who is not a parent or legal guardian shall pay a membership fee of \$2.00 to become a member. Each family will be entitled to one vote, whether paid or appointed positions are held.

PROPOSED CHANGE

Bylaw Two- Membership

1. The following persons are members of the Society:
 - a) All parents (both mother & father) and legal guardians of registered players of minor hockey age, who have paid the required membership/registration fees. This shall include parents and legal guardians who become coaches, managers, trainers, referees and executive members. ~~Any person who is not a parent or legal guardian shall pay a membership fee of \$2.00 to become a member.~~ Each family will be entitled to one vote, whether paid or appointed positions are held.

CURRENT WORDING

2. The annual fees for membership/player registration shall be assessed by the Directors of the Society annually and is due and payable at Registration. The fee will include any assessments by the BCAHA, the CHA and any other local governing body or league. The membership/player Registration fees will also include the cost of administering the Society and shall be determined yearly by the Finance Committee.

Membership/player registration is payable upon registration, members can make payments with installments, to be completed by Dec 15 of that season.

PROPOSED CHANGES

2. The annual fees for membership/player registration shall be assessed **AND DETERMINED** by the Directors of the Society annually. The fee will include any assessments by **BC HOCKEY, HOCKEY CANADA** and any other local governing body or league. The membership/player registration fees will also include the cost of administering the Society ~~and shall be determined yearly by the Finance Committee.~~

ALL membership/player registration **FEES ARE** payable **BY SEPTEMBER 1ST**, members can make payments with installments, to be completed by **OCTOBER 15TH** **(I.E. POSTDATED CHEQUES) OF THAT SEASON.**

CURRENT WORDING

5. A person shall cease to be a member of the Society:
 - a) Upon delivering their resignation in writing to the Secretary, or mailing it to the address of the Society;
 - b) On their death;
 - c) On withdrawal from the Society (see BCAHA handbook for branch withdrawal);
 - d) Upon expiry of his/her term of membership;
 - e) On expulsion, for conduct deemed improper or for willfully committing a breach of

the Constitution and Bylaws of the Society, or its adopted policies. Dependant on the severity of the conduct of breach, the Society will issue a warning, suspend or expel a member indefinitely.

PROPOSED CHANGES

A person shall cease to be a member of the Society:

5. A person shall cease to be a member of the Society:
 - a) Upon delivering their resignation in writing to the Secretary, or mailing it to the address of the Society;
 - b) On their death;
 - c) On withdrawal from the Society (see **BC HOCKEY** handbook for branch withdrawal).
 - d) Upon expiry of his/her term of membership;
 - e) On expulsion for conduct deemed improper or for willfully committing a breach of the Constitution and Bylaws of the Society, or its adopted policies. Dependant on the severity of the conduct of breach, the Society will issue a warning, suspend, or expel a member indefinitely.

BYLAW: 3

PARAGRAPH: 1 & 3

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

Bylaw Three- Player Registration

1. To be eligible for program registration, the parent or legal guardian of the candidate player must reside within the boundaries of the Association, (see insertion below) subject always to the residential qualifications of the CHA regulations.
3. Each player registered with the Association shall be assessed an annual registration fee set, prior to the next season's registration period. The fee will include any assessments by CHA and BCAHA for membership, Mutual Aid registration and any assessments levied by the EVMHA. At the discretion of the Board of Directors, an additional fee may be set in lieu of participation in fund-raising activities.

PROPOSED CHANGES

Bylaw Three- Player Registration

1. To be eligible for program registration, the parent or legal guardian of the candidate player must reside within the boundaries of the Association **AS DEFINED BY BC HOCKEY**, subject always to the residential qualifications of the **HOCKEY CANADA** regulations.
3. Each player registered with the Association shall pay an annual registration fee set, prior to the next season's registration period. The fee will include any assessments by **HOCKEY CANADA** and **BC HOCKEY** for membership, Mutual Aid registration and any assessments levied by the EVMHA. At the discretion of the Board of Directors, an additional fee may be set in lieu of participation in fund-raising activities.

BYLAW: 4

PARAGRAPH: 1, 3, 4

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

Bylaw Four- Annual General Meetings

1. The Annual General Meeting of the Society shall be held each year in the months of April or May. Notice of the Annual General Meeting shall state the business to be conducted, and the time and date. Such notice shall be given to all members of the Society, by advertisements in the local newspaper(s) or written notice, 14 days in advance of the date. The accidental omission of notice of a meeting, or the non-receipt of notice by any members entitled to receive notice, does not invalidate the proceedings of the meeting.
3. Voting by proxy will be permitted at any meeting. general or otherwise of the Society, if the proxy is registered with the chair prior to the meeting. Any one person may not carry more than 3 votes (their vote plus 2 proxy votes).

4. Executive members will be entitled to one vote. All non-executive members will be entitled to one vote per family.

PROPOSED CHANGES

Bylaw Four- Annual General Meetings

1. The Annual General Meeting of the Society shall be held each **PRIOR TO JUNE 30**. Notice of the Annual General Meeting shall state the business to be conducted, and the time and date. Such notice shall be given to all members of the Society, by advertisements in the local newspaper(s) **EMAIL, WEBSITE** or written notice, 14 days in advance of the date. The accidental omission of notice of a meeting, or the non-receipt of notice by any members entitled to receive notice, does not invalidate the proceedings of the meeting.

3. Voting by proxy will be permitted at any meeting, general or otherwise of the Society, if the proxy is registered with the chair **AND CO-CHAIR** prior to the meeting. Any one person may not carry more than 3 votes (their vote plus 2 proxy votes).

4. Executive members will be entitled to one vote. All non-executive members will be entitled to one vote per family. **FAMILIES WHO ALSO HOLD EXECUTIVE POSITIONS, WILL GET ONE FAMILY VOTE AND THE NUMBER OF EXECUTIVE VOTES IN WHICH THEY HOLD.**

BYLAW: 5

PARAGRAPH: 1 - 17

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

Bylaw Five- Director's Executive Committee and Meetings

1. The Executive shall include, but is not limited to the following positions:

- a) President (will alternate between a Sparwood and Elkford member every 2 years, if they choose to do so)
- b) Vice President (will alternate between a Sparwood and Elkford member every 2 years, if they choose to do so)
- c) Recording Secretary
- d) Treasurer
- e) Registrar
- f) Referee Coordinator

- g) Coach Development Coordinator
- h) Equipment Manager
- i) Risk Manager
- j) Fund Raising Coordinator
- k) Special Events Coordinator
- l) High Country Representative
- m) East Kootenay Representative
- n) Public Relations
- o) Ice Coordinator — Sparwood
- p) Ice Coordinator- Elkford
- q) Director- ** i.e. ref coach coordinator asst.
- r) Director- * i.e. equipment/risk manager asst.
- s) Director- * * i.e. fund raising/public relations asst.
- t)

2. The President and Vice President must be from alternate Communities

3. Directors will be from the opposite community for the main positions and assigned accordingly.

4. The first few years, try to have equal numbers of representation, from each community, with 1 extra alternating.

5. Determine which positions will start 2 years then following season implement remaining positions to a 2 year term.

6. It is the preference that only one family member stand on the board. Exception will be given if not other member will fill the position.

7. If one or more of these above noted positions are not filled at the Annual General Meeting, the Society Board may appoint them.

8. The Society must ensure that they operate within the established policies set out in the Constitution and Bylaws, the Policy Manual and the rules established by any and all governing bodies.

9. The Society will purchase insurance annually to protect all Executive members of any potential legal suits.

10. Executive meetings will be held monthly of the Society. Meeting dates will be every second (2) Tuesday or the month, alternating between Sparwood and Elkford. The board can set up different days and location if it meets the needs of the Executive with a 50% + 1 vote (simple majority vote).

11. The new Executive elected will hold a term commencing from the Annual General Meeting for 2 years. Positions will be alternated holding 2 year terms that will be opposite in order to maintain continuity of the Society.

12. The quorum for the Executive Committee meeting shall be six (6) of the voting members.

13. Each Executive Committee member shall be entitled to one vote at all meetings. The President shall also have the casting vote in the event of a tie. Should a member hold two (2) positions on the Executive Committee, he/she will be entitled to one vote only.

14. All Executive Committee decisions shall be carried by a 50 % ±1 (simple majority) and are binding.

15. Each Executive Committee member shall be reimbursed for any expenses incurred by them in conducting affairs of the Society.

16. An Executive Committee member shall cease to hold office if:

- a) Following receipt of the member's written resignation;
- b) If the member fails to have three (3) unexcused Executive Committee meetings
- c) If the member fails to perform duties as outlined.

17. The President or any two (2) members of the Executive Committee, within forty eight (48) hours notice, may call an emergency meeting of the Executive Committee, for any purpose deemed necessary.

PROPOSED CHANGES

Bylaw Five- Director's Executive Committee and Meetings

The Executive shall include, but is not limited to the following positions:

- a) President
- b) Vice President
- c) Secretary
- d) Treasurer

- e) Registrar
- f) REFEREE IN CHIEF
- g) Referee Coordinator
- h) Coach Development Coordinator
- i) Equipment Manager
- j) Risk Manager
- k) Fund Raising Coordinator
- l) Special Events Coordinator
- m) **HALF ICE/CROSS ICE COORDINATOR**
- n) East Kootenay Representative
- o) Public Relations
- p) **ICE COORDINATOR**
- q) **PLAYER DEVELOPMENT COORDINATOR**
- r) **FEMALE DEVELOPMENT COORDINATOR**
- s) Director **1** -
- t) Director **2** -
- u) Director **3** -

~~2. The President and Vice President must be from alternate Communities.~~

- **When possible, but not mandatory, the President and Vice President shall be from alternate communities.**
- **If a position is being filled due to a member resigning, that position will be held for the remainder of the previous term.**

~~3. Directors will be from the opposite community for the main positions and assigned accordingly.~~

~~4. The first few years, try to have equal numbers of representation, from each community, with 1 extra alternating.~~

~~5. Determine which positions will start 2 years then following season implement remaining positions to a 2-year term. (duplicate/similar to bylaw 11, see updated bylaw 5 below)~~

~~6. It is the preference that only one family member stand on the board. Exception will be given if not other member will fill the position.~~

1. (previously 7) If one or more of these above noted positions are not filled at the Annual General Meeting, the Society Board may appoint a **Director** to them.

2. (Same wording just previously 8) The Society must ensure that they operate within the established policies set out in the Constitution and Bylaws, the Policy Manual and the rules established by any and all governing bodies.

3. (Same wording just previously 9) The Society will purchase insurance annually to protect all Executive members of any potential legal suits.

4. (previously 10) Executive meetings will be held monthly of the Society ~~Meeting dates will be every second (2) Tuesday or the month~~ **FOR AT LEAST 10 OF THE 12 MONTHS OF THE YEAR. Meeting dates will be set by the board**, alternating between Sparwood and Elkford, with a 50% + 1 vote (simple majority vote)

5. (same wording just previously 11) The new Executive elected will hold a term commencing from the Annual General Meeting for 2 years. Positions will be alternated holding 2-year terms that will be opposite in order to maintain continuity of the Society.

6. (previously 12) The quorum for the Executive Committee meeting shall be ~~six (6)~~ **50% + 1** of the voting members.

7. (Same wording previously 13) Each Executive Committee member shall be entitled to one vote at all meetings. The President shall have the casting vote in the event of a tie. Should a member hold two (2) positions on the Executive Committee, he/she will be entitled to one vote only.

8. (Same wording previously 14) All Executive Committee decisions shall be carried by a 50% + 1 (simple majority) and are binding.

9. (previously 15) Each Executive Committee member shall be reimbursed for any **approved** expenses incurred by them in conducting affairs of the Society **with proof of receipts.**

10. (previously 16) An Executive Committee member shall cease to hold office if:

a) following receipt of the member's written resignation

b) if the member fails to have three (3) **consecutive** unexcused Executive Committee meetings

c) If the member fails to perform duties as outlined

11. (Same wording previously 17) The President or any two (2) members of the Executive Committee, within forty eight (48) hours' notice, may call an emergency meeting of the Executive Committee, for any purpose deemed necessary.

BYLAW: 6

PARAGRAPH: 1 a-k

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

Bylaw Six- The Societies Executive Committee Powers and Duties

1. The President shall:

- a) Be chairperson of the executive committee,
- b) Supervise the officers of the Society,
- c) Preside at all meetings of the Executive Committee,
- d) Guide and assist the executive in all affairs of the Society,
- e) Be one of the four (4) signing authorities,
- f) Have the power to suspend or take other disciplinary action against any player, team official or member found to have displayed unsportsmanlike conduct, behaviour which could bring harm to others, bring discredit to the Society or the game of hockey both off and on the ice, failure to comply with the Constitution, Bylaws, Policies and Procedures of the EVMHA, EKMHA, BCAHA and CHA for three games or ten (10) days. In cases where the President's opinion of a suspension of more than ten (10) days is warranted, the President shall impose an indefinite suspension pending a full investigation and refer the matter to the Discipline Committee.
- g) Have the duty, immediately after the close of each Annual General Meeting, to set the date of the first Board of Directors meeting and to appoint a Discipline Committee, an Appeals Committee and any other committees deemed necessary to maintain or improve the operation of the Association.

PROPOSED CHANGES

Bylaw Six- The Societies Executive Committee Powers and Duties

1. The President shall:

- ~~a) Be chairperson of the executive committee,~~
- a) (previously c) **SHALL** preside at all meetings of the Executive Committee

b) (previously d) **SHALL MANAGE AND SUPERVISE THE AFFAIRS AND OPERATIONS OF THE ASSOCIATION** Guide and assist the executive in all affairs of the Society;

c) (previously b) **SHALL** Supervise the officers of the Society,

d) (same wording previously e) Be one of the four (4) signing authorities,

e) **SHALL BE AN EX-OFFICIO OF ALL COMMITTEES**

f) **SHALL SIGN ALL RESOLUTIONS, MEMBER CERTIFICATIONS/DOCUMENTS AND MINUTES OF THE MEETING ALONG WITH THE VICE PRESIDENT OR ANY OTHER OFFICER APPOINTED BY THE EXECUTIVE**

g) (previously f) Have the power to suspend or take other disciplinary action against any TEAM, player, team official COACH or member FOR ~~found to have displayed~~ unsportsmanlike conduct, behaviour which could bring harm to others, bring discredit to the Society or the game of hockey both on and off the ice, failure to comply with the Constitution, Bylaws, Policies and Procedures of the EVMHA, EKMHA, **BC HOCKEY AND/OR HOCKEY CANADA** ~~BCAHA and CHA~~ for three (3) games or ten (10) days. In cases where the President's opinion of a suspension of more than ten (10) days is warranted, the President shall impose an indefinite suspension pending a full investigation and refer the matter to the Discipline Committee.

h) (previously g) Have the duty, ~~immediately after the close of each Annual General Meeting,~~ to set the date of the first Board of Directors meeting and **HAVE THE DUTY** to appoint a Discipline Committee, an Appeals Committee and any other committees deemed necessary to maintain or improve the operation of the Association.

i) **SHALL OBTAIN A CRIMINAL RECORD CHECK AND RESPECT IN SPORT CERTIFICATE**

BYLAW: 6

PARAGRAPH: 2 a-e

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

2. The Vice President shall:

- a) Be responsible to fill in for EVMHA President when absent.
- b) Be responsible complete tasks as directed by EVMHA President.
- c) Be one of the four (4) signing authorities;
- d) Be the liaison of the community in which they reside;
- e) Be responsible for other related duties as assigned.

PROPOSED CHANGES

2. The Vice President shall:

a) Be responsible to fill in for EVMHA President when absent, **OR IN THE EVENT OF HIS/HER INABILITY TO ACT, HAVE AND EXERCISE ALL THE PRESIDENT DUTIES AND SHALL IN THE ABSENCE OF THE PRESIDENT BE AN EX-OFFICIO OF ALL COMMITTEES**

b) **SHALL** Be responsible complete tasks as directed by EVMHA President.

c) **SHALL** Be one of the Four (4) signing authorities;

d) **SHALL** Be the liaison of the community in which they reside;

e) **SHALL** Be responsible for other related duties as assigned.

F) **SHALL OBTAIN A CRIMINAL RECORD CHECK AND RESPECT IN SPORT CERTIFICATE**

G) **SHALL BE A MEMBER OF THE DISCIPLINARY COMMITTEE**

3. The Recording Secretary shall: **NO CHANGES**

4. The Treasurer shall: **NO CHANGES**

BYLAW: 6

PARAGRAPH: 5 f

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

5. The Registrar shall:

a) Work closely with designated registration person from the opposite community in which they live, to ensure the registrations are completed, fees are collected and forms are entered in a timely fashion into the registration program;

b) Be responsible for the recording and maintenance of registration files;

c) Work with BCAHA on all matters concerning Mutual Aid and CHA carding issues

d) Work closely with the Coach Development Coordinator ensuring that all Coaches/Manager Trainers etc data has been imputed in the registration program

PROPOSED CHANGES

5. The Registrar shall:

- a) Work closely with designated registration person from the opposite community in which they live, to ensure the registrations are completed, fees are collected and forms are entered in a timely fashion into the registration program;
- b) Be responsible for the recording and maintenance of registration files;
- c) Work with BCAHA BC HOCKEY on all matters concerning Mutual Aid and CHA HOCKEY CANADA carding issues
- d) Work closely with the Coach Development Coordinator ensuring that all Coaches/Manager Trainers etc data has been imputed in the registration program

BYLAW: 6
Referee in Chief (Referee Coordinator move to #7)

PARAGRAPH: 6 New Position duties,

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

PROPOSED

THE REFEREE IN CHIEF SHALL:

A) COORDINATE DATES FOR THE REFEREE ZONE CLINICS WITH THE EK RULES COMMITTEE MEMBER (EKRCM) ENSURING CERTIFIED INSTRUCTORS, AND RESOURCES ARE FOUND. BOOK FACILITIES AND ICE TIME REQUIRED.

B) PROVIDE ENCOURAGEMENT AND COACHING TO ON-ICE OFFICIALS THROUGH FORMAL AND INFORMAL EVALUATIONS. COACHING OFFICIALS BETWEEN PERIODS AND AFTER GAMES.

C) DEVELOP AND PROMOTE ON-ICE OFFICIALS TO INCREASING GAME LEVEL BASED ON THEIR ABILITY

D) SUGGEST NAMES OF EMERGING OFFICIS FOR ABOVE MINOR CLINICS AND ASSIGNMENTS, INCLUDING KIJHL

E) WORK THE THE EVMHA REFEREE COORDINAOR AND FMHA ASSIGNR TO DEVELOP AND CHALLENGE ON-ICE OFFICIALS WITH ASSIGNMENTS

F) CO-ADMINISTRATOR FOR EVMHA/FMHA JOINT ASSIGNR ACCOUNT FOR ON-ICE OFFICIALS WEEKLY ASSIGNMENTS, WITH THE TWO ASSIGNERS

G) DEVELOP AND PRESENT, IN GROUP SETTING, ANNUAL TIMEKEEPING POWERPOINT PRESENTATION TO PARENTS

H) WITH THE REFEREE COORDINATOR, DEVIDE THE OFFICIAL OF THE YEAR, AS WELL AS OFFICIAL OF THE MONTH. PRESENT EACH AWARD TO THE OFFICIAL

I) EMAIL ALL EVMHA OFFICIALS ANY COMMUNICATIONS FROM BC HOCKEY, SUCH AS WHL DEVELOPMENT SERIES MONTHLY EMAILS

J) RECRUIT NEW OFFICIALS AND RETAIN CURRENT OFFICIALS FOR EACH SEASON

K) IN CONJUNCTION WITH THE EKRCM, REWARD EVMHA ON-ICE OFFICIALS WITH PROVINCIAL ASSIGNMENTS

L) RESOLVE DISPUTES AND/OR CONVENE THE DISCIPLINE COMMITTEE AS THE CHAIR IN CASES OF PARENTS OR PLAYERS VIOLATING CODE OF CONDUCT POLICIES.

M) DISCIPLINE OF ON-ICE OFFICIALS WHEN REQUIRED

BYLAW: 6

PARAGRAPH: 6 a-d

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

6. The Referee Coordinator shall:

- a) Be responsible for being the chairperson of the Discipline Committee;
- b) Work with the Coach Development Coordinator to ensure the development of all referees within the Society
- c) Ensures the education and qualifications of the referees and the coordination of a system of such
- d) Ensures all games have qualified referees who have the ability to officiate the players of that age group

PORPOSED CHANGES

7. The Referee Coordinator shall:

A) SET UP GAME SCHEDULE FOR REQUIRED ON-ICE OFFICIALS. THESE ARE PROVIDED BY TEAM MANAGERS, BOTH IN THE ELK VALLEY AND OUT OF THE AREA

B) PROVIDE ENCOURAGEMENT AND COACHING TO ON-ICE OFFICIALS THROUGH FORMAL AND INFORMAL EVALUATIONS. IF QUALIFIED TO DO SO

C) DEVELOP AND PROMOTE ON-ICE OFFICIALS TO INCREASE GAME LEVEL BASED ON THEIR ABILITY. SUGGEST NAMES OF EMERGING OFFICIALS FOR ABOVE MINOR CLINICS AND ASSIGNMENTS TO THE REFEREE-IN-CHIEF, INCLUDING KJIHL

D) WORK WITH THE REFEREE-IN-CHIEF AND FMHA ASSIGNOR TO DEVELOP AND CHALLENGE ON-ICE OFFICIALS WITH ASSIGNMENTS

E) CO-ADMINISTER FOR EVMHA/FMHA JOINT ASSIGNOR FOR ON-ICE OFFICIALS WEEKLY ASSIGNMENT

F) WITH THE REFEREE-IN-CHIEF, DECIDE THE OFFICIAL OF THE YEAR, AS WELL AS OFFICIAL OF THE MONTH

G) COORDINATE WITH THE TREASURER, PAYMENT TO ALL EVMHA OFFICIALS, FOR ANY TRAVEL MADE THROUGHOUT THE MONTH

H) RECRUIT NEW OFFICIALS AND RETAIN CURRENT OFFICIALS FOR EACH SEASON. ANNUAL REVIEW OF GAME FEES PAID TO EVMHA ON-ICE OFFICIALS AND RECOMMEND INCREASES

I) TRACK AND LOG ANY LISTING OF EVMHA OWNED REFEREE EQUIPMENT

7. The Coach Development Coordinator shall: **NO CHANGES**

8. The Equipment Manager shall: **NO CHANGES**

9. The Risk Manager shall: **NO CHANGES**

10. The Fund Raising Coordinator shall: **NO CHANGES**

BYLAW: 6

PARAGRAPH: 11 a

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

11. The Special Events Coordinator shall:

a) Coordinate the special events of the Society, such as but not limited to: Minor Hockey Week, Year End Banquet, Trophies, and Scholarship Program.

PROPOSED CHANGES

12. The Special Events Coordinator shall:

a) Coordinate the special events of the Society, such as but not limited to: Minor Hockey Week, Year End Banquet, Trophies, **PICTURES** and Scholarship Program.

BYLAW: 6

PARAGRAPH: 12

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

12. The High Country Representative shall:

PROPOSED CHANGES

13. The **HALF ICE/CROSS ICE** Representative shall:

14. The East Kootenay Representative shall: **NO CHANGES**

BYLAW: 6

PARAGRAPH: 14 a-e

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

CURRENT WORDING

14. The Public Relations Coordinator shall:

- a) Ensure that the EVMHA has appropriate advertising for both arenas and all teams.;
- b) Ensure articles in the press, with accuracy as to the facts of the topic.;
- c) Ensure a large monthly calendar is at both arenas online for teams to put all games on
- d) Ensure reminders for monthly meetings have either been sent or by telephone to all Executive Members
- d) Advertise for the Society for any Special Meetings, Annual General Meetings etc.;

PORPSED CHANGES

15. The Public Relations Coordinator/**Webmaster** shall:

- a) Ensure that the EVMHA has appropriate advertising for both arenas and all teams
- b) Ensure articles in the press, **media and web page are** with accuracy as to the facts of the topic
- c) Ensure a large monthly calendar is ~~at both arenas~~ online for teams to put have all games on.;

d) Ensure reminders for monthly meetings have either been sent or by telephone to all Executive Members posted online

d) Advertise online and/or by press for the Society for any Special Meetings, Annual General Meetings etc

e) Keep the EVMHA website and Facebook page current and relevant with society information.

BYLAW: 6

PARAGRAPH: 15

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS.

CURRENT WORDING

15. The Ice Coordinator(s) (Sparwood and Elkford) shall:

PROPOSED CHANGES

16. The Ice Coordinator shall:

BYLAW: 6

PARAGRAPH: ADDITION 17

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

ADDITION TO BYLAWS – POSITION 17 THE PLAYER DEVELOPMENT COORDINATOR SHALL:

PROVIDE ACCESS TO RESOURCES FOR SKATING AND PUCK SKILL DEVELOPMENT, PROPER AND SAFE USE OF OFF ICE/ON ICE ATHLETIC DEVELOPMENT EQUIPMENT AND ACCESS TO STRENGTH AND CONDITIONING PROGRAMS. ALL IN COORDINATION WITH THE CURRENT CANADIAN LTAD MODEL (LONG TERM ATHLETIC DEVELOPMENT).

BYLAW: 6

PARAGRAPH: ADDITION 18

SUBMITTED BY: ELK VALLEY MINOR HOCKEY ASSOCIATION BOARD OR DIRECTORS

ADDITION TO BYLAWS – POSITION 18 THE FEMALE DEVELOPMENT COORDINATOR SHALL:

A) ORGANIZE DELIVERY OF FEMALE HOCKEY MODEL

B) CREATE ANNUAL FEMALE GOALS

C) RUNNING THE FACEBOOK ELK VALLEY WILD GIRLS HOCKEY PAGE

D) PROMOTION OF ANYTHING "GIRLS" HOCKEY AND INFORM PARENTS OF THINGS AVAILABLE FOR GIRLS IN HOCKEY

19. The Directors (3) shall: NO CHANGES